



**STUDENT ON DUTY APPLICATION**

Date.....

- 1. Name of the Student : .....
- 2. Class : .....
- 3. Type of OD : Internal / External
- 4. Purpose : .....
- 5. Place : .....
- 6. Date(s) of OD : .....
- 7. Timing of OD : .....
- 8. Signature of the Student : .....
- 9. Name & Signature of the Convenor : .....
- 10. Name & Signature of Class Teacher : .....
- 11. Name & Signature of the HoD : .....

PRINCIPAL

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**ON DUTY PASS (Student Copy)**

- Name of the Student : .....
- Class : .....
- Date & Timings of OD : .....

Signature of the Convenor

Signature of the Class Teacher

Signature of the HoD

**PRINCIPAL**